



**NOTES FROM CONFERENCE CALL MEETING – USFA
May 24, 2016 - 3:00 – 4:00 p.m. EST**

These are the notes that I took from the conference call with the USFA NFDC staff.

1. Brad Pabody
 - a. Quarterly conference calls
 - i. USFA is going to start doing quarterly conference calls with all state NFIRS program managers.
 - ii. This is the first one.
 - iii. NFDC will put out a schedule soon.
 - iv. Agenda suggestions can be submitted to Marion Long.
 - b. They are updating the (NFIRS) system.
 - i. There is only incremental funding.
 - ii. They are trying to pre-plan the changes/updates.
 - c. Dr. Denis Onieal
 - i. Former Superintendent of NFA. Now Deputy U.S. Fire Administrator
 - ii. NFIRS a priority.
 - iii. Training opportunities.
 1. Short video trainings on NFIRS.
 - a. Also on EDW.
 - iv. Will be convening a meeting of fire service organizations.
 1. Late this year or early next year.
 2. NFPA will be putting out a survey to all users of NFIRS to see what their priorities are.
 - a. This will be before the meeting.
 3. This may mean some priorities are re-arranged.
 4. May only have enough funding to go for 'low hanging fruit'.
2. Stan Steward
 - a. NFIRS has had multiple updates since 1/1/16.
 - i. New Data Model.
 1. No change on the front end to users.
 2. Translation layer.
 - a. There have been some Import/Export errors.
 - b. Contact NFIRS support center if you get these.

- ii. Priority on Security update at the request of DHS.
 - iii. Also 2 emergency updates to fix problems with previous updates.
 - iv. Current version is 5.9.10.
 - 1. Current users need to install this from scratch.
 - a. Back up your database.
 - b. Uninstall previous versions of NFIRS.
 - c. Install from a saved (downloaded) file.
 - b. With all these updates some applications are experiencing memory issues.
 - i. When this occurs the NFDC needs to restart the application.
 - ii. This causes down time and may cause some errors.
3. Marianne Casey
- a. Enterprise Data Warehouse
 - i. Continue with its deployment.
 - 1. Will add a couple more states and a metro on 7/1/16.
 - 2. Will bring on a few states & metros at a time.
 - 3. Updating documentation.
 - a. Creating some videos for training
 - b. Report descriptions.
 - c. User guides.
 - ii. Contact Marianne if you would like to be added to the list to gain access.
4. Dave Marron
- a. Communications with local fire departments.
 - i. Currently only have the ability to send out mass emails to state program managers.
 - ii. Hoping that state program managers send it out to their other state and local fire department users accordingly.
 - 1. If you need a NFIRS User Account email list for your state, please email the NFIRS support center and they will send you one.
 - a. Can also download using the DET, Systems Admin. Tool: Users, Print to File, Import to EXCEL.
 - 2. Password expiration emails still generated to any user from the USFA.
5. Marion Long.
- a. NFIRS training.
 - i. NFA – Course # R0491.
 - 1. 6-day NFIRS program manager course
 - 2. 3 offerings in the next 10 months.
 - a. 9/11/16 – 9/16/16
 - b. 12/4/16 – 12/9/16
 - c. 2/26/17 – 3/3/17
 - 3. Register as early as you can so classes don't get cancelled due to low enrollment.
 - 4. Next deadline is June 15, 2016.
 - ii. NFIRS Grams.
 - 1. Plan on having more.
 - 2. Still out there.
 - 3. Brad P. highlighted.
 - 4. Any suggestions for possible topics should be submitted to the NFIRS Support Center.
 - b. 2015 State Reporting Status

- i. Status report attached to email for conference call.
 - ii. Would like to close out 2015 on 7/1/16.
 - 1. May be extended due to all the issues running out the newest versions.
 - iii. USFA likes to keep a running tab of the data.
 - iv. Running some state audits before they close the yearly database.
 - 1. Quality Control.
 - a. Looking for holes in the data.
 - b. High response times.
 - c. Large number of injuries or deaths.
 - d. Extremely large dollar loss.
 - c. www.usfa.fema.gov
 - i. Data – NFIRS – Support.
 - ii. For information, documentation and coding help on NFIRS.
 - iii. 2016 NFIRS Coding Questions Guide.
6. Open discussions.
- a. Many program managers had questions on installing NFIRS v5.9.10.
 - b. It was suggested that users download and save the installation file.
 - i. Not to run it from the web.
 - ii. May result in corrupted files.
 - iii. Good “NFIRS Install” video on YouTube.
 - c. Sara Wood from Kansas said that she had older flash drives that she’s willing to distribute if other states need them to load v5.9.10 onto to send to their local fire departments.
 - d. Questions raised on the current formatting of the NFIRS DET Fire Department hierarchy.
 - i. Used to be in order by FDID #.
 - ii. With release of v5.9.10, there is no order.
 - iii. Stan indicated that they are aware of the issue and it will be addressed in a future release.
 - e. Suggested use of Remarks field to capture specifics that are not available through coding.
 - i. USFA working on querying tool for Remarks field.
 - f. Auto password reset planned for next major release.
7. ADJOURN
- a. Meeting concluded at 3:05 p.m. EST